

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: ETPL ADMINISTRATIVE CHANGES

The purpose of this information bulletin is to inform you that the Workforce Investment Division will release the Job Training Automation (JTA) System Version 4.37 on the weekend of March 17, 2006. This release includes a few changes affecting the administration of the State's Eligible Training Provider's List (ETPL). These changes resolve issues raised by Local Workforce Investment Areas (LWIA). A detailed description of the changes is provided below.

Programs that cost \$500 or less:

In order to comply with a legislative change and remain consistent with current ETPL policy, the JTA system has been modified to allow programs that cost \$500 or less to be entered into JTA as exempt from oversight by the Bureau of Private Post Secondary and Vocational Education (BPPVE) without the approval of another regulatory authority. This change was necessary to comply with legislation enacted in 2005 (Senate Bill 1544) that changed Section 94739(b)(7)(B)(8) of the Education Code to authorize institutions that exclusively offer programs that cost \$500 or less to operate legally in the State of California without BPPVE oversight.

This exemption applies only to institutions that exclusively offer training that costs \$500 or less. If any program offered by the institution costs more than \$500, all of the programs offered by the institution are subject to BPPVE oversight and the exemption does not apply.

Prior to listing these programs, LWIAs must obtain a signed statement from the provider confirming that their institution exclusively offers training programs that cost \$500 or less. A copy of the signed statement must be kept on file at the LWIA. The Training Provider Application form has been modified to include an additional field that must be checked to indicate that the LWIA has obtained the required documentation from the provider. Once the "yes" box is checked in this field, the program may be entered as "BPPVE exempt" without the approval of another regulatory agency.

Programs with expired approval to operate dates:

The rules of eligibility have been modified to accept programs entered as “BPPVE approved” or “partially approved” regardless of the approval expiration date. Section 94840 of the California Education Code (CEC) requires institutions to submit an application for renewal to the BPPVE at least 90 days prior to the expiration of their approval to operate. Section 94842 of the CEC automatically extends the institution’s approval to operate until the BPPVE has completed its review of the renewal application and notified the institution of its decision. The BPPVE currently has a backlog of renewal applications waiting to be processed. As such, programs that have an expired approval date may be authorized to continue operations until their renewal application is approved by BPPVE. This change will ensure that programs that are legally approved to operate are not unfairly determined ineligible and excluded from the ETPL as a result of the backlog at the BPPVE. Although JTA will now accept these programs, LWIA staff must ensure that these programs are operating legally prior to approving them and entering them into the system.

To approve these programs, LWIAs must obtain a copy of the acknowledgement letter that the provider received from the BPPVE when they submitted their renewal application. The acknowledgement letter must be kept on file at the LWIA until a new approval to operate date has been issued by the BPPVE and entered into the JTA system. The Training Provider Application form has been modified to include an additional field to indicate that the LWIA has obtained the required documentation from the provider.

Note To Timeshare JTA System Users—This release will be installed over the weekend. Please do not access your system from Friday, March 17, 2006, at 6 p.m. through Monday, March 20, 2006, at 8 a.m.

Note To Standalone JTA System Users—The release files will be available on Wednesday, March 22, 2006, on the FTP site at endor.jta.edd.ca.gov and on the timeshare server at jta.cahwnet.gov.

Should you have any questions regarding this JTA system release, please call the JTA Help Desk at (916) 653-0202.

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division